

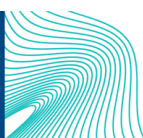
Description for the creation of documentation 22 November 2022

Section 28 of the Act on Information Management in Public Administration
(906/2019)



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1 Introduction

This description details what information the State Treasury has in its possession for the performance of the agency's tasks. The description is based on section 28 of the [Act on Information Management in Public Administration](#).

The purpose of the description is to assist individuals and communities in submitting information requests to the State Treasury. An information request is a request for concerning an authority's document(s) in which the applicant requests information on the authority's document(s). The request may concern an individual piece of information/document, a document consisting of information from different sources, or more extensive official material.

As laid down in section 13 of the Act on the Openness of Government Activities (621/1999), a request for information submitted to the State Treasury must be set out in sufficient detail. Based on a well set out request, the State Treasury can determine the information or document the request concerns. The purpose of this description is to assist the person submitting an information request to set out the necessary details for the request.

Information and investigation requested addressed to the State Treasury must be submitted in writing by email to registry@statetreasury.fi or by post to the State Treasury, P.O. Box 14, 00054 State Treasury.

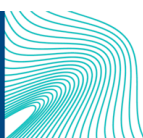
A request to access your personal data must be submitted by sending a right of access form by post to the address mentioned above. For now, the State Treasury does accept access requests for personal data by email.

After receiving the request, the State Treasury will process the right of access request in accordance with currently valid legislation and respond to the request.

2 Cases recorded in the State Treasury's case register

The State Treasury maintains a case register on the cases that are pending and those that have already been processed. Information on the case, its processing and its related documents is recorded in the case register. Case refers to one event, for example one case of processing compensation for occupational accidents. One case may include several documents.

The tables on the following pages describe the databases that are included in the State Treasury's case register and from which the State Treasury can be requested to provide information. The databases are listed in the tables according to the administrative sectors at the State Treasury. The breakdown of sectors is based on the Agency's organisational structure (see figure below).



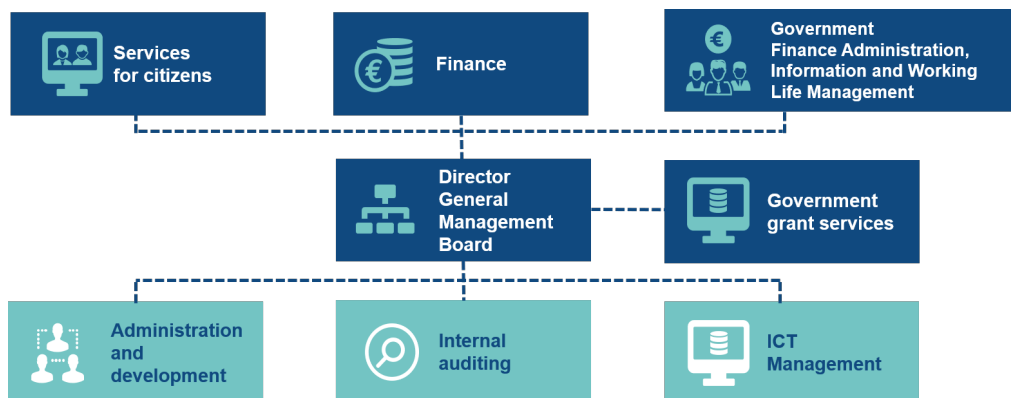
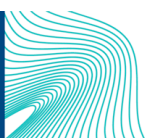


Image: State Treasury organisational structure

The State Treasury's electronic case register is maintained in the case management system. It contains data from the following databases: Government lending and financial management, compensation for disabled veterans and veterans, state compensation, state lobbying, business cost support, central government finances, payment transactions and procurements, information management and analytics, development of working life under state employment, government grant services, administration of agency, development of agency operations and information management of the agency. The use of the electronic case register is continuously expanding at the State Treasury. Search criteria in the electronic case register include:

1. Unique information on the case, such as record, loan or damage number,
2. Contact details of the case or document, such as the name of the sender, recipient or processor (person or organisation),
3. The date of the case or document, such as the date on which a document's processing began or when the document was received or sent, and
4. Factors related to the content of the case or document, such as the type of compensation, type of loan, title of the document.



3 State Treasury databases

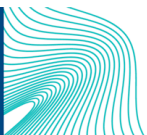
3.1 Services for citizens

3.1.1 State claim for damages cases

Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Compensation for legal costs to those employed by the State	Information on events leading to damage, person's identification and contact details, employer information, compensation information, payment information, information on appeal	Claim number, name, personal identity code, employer	Damage compensation system, State Treasury paper archive	No
Compensation for predator-caused damages	Information on events leading to damage, damage group (personal injury or vehicle damage, compensation was paid for vehicle damage until 30 November 2009), predator species, identification and contact details for the victim and the beneficiary, compensation information, payment information, information on appeal	Claim number, name, personal identity code, date of damage, damage group (personal injury or vehicle damage, compensation paid for vehicle damage until 30 November 2009), predator species.	Damage compensation system, State Treasury paper archive	No
Crime damages	Information on events leading to damage, identification and contact details for persons involved, information on accident ombudsman, compensation information, payment information, information on appeal, information on court decision	Claim number, name, personal identity code, date of damage, information on court decision, offence classification	Case management system, damage compensation system	No



Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Benefit equivalent to group life insurance	Information on the primary beneficiary, beneficiary identification and contact details, employer information, compensation information, payment information, information on appeal	Claim number, name, personal identity code, employer	Damage compensation system, State Treasury paper archive	No
Military injuries and service-related illnesses	Information on events leading to damage, personal identification and contact details, compensation information, payment information, information on appeal	Claim number, name, personal identity code, date of damage	Case management system, damage compensation system	No
Wrongfully imprisoned	Information on events leading to damage, personal identification and contact details, information on accident ombudsman, compensation information, payment information, information on appeal	Claim number, name, personal identity code	Case management system, damage compensation system	No
Accidents and service-related illness when engaged in crisis management duties	Information on events leading to damage, personal identification and contact details, compensation information, payment information, information on appeal	Claim number, name, personal identity code, date of damage, place damage occurred, diagnosis	Case management system, damage compensation system	No
Accidents at work and occupational diseases	Information on events leading to damage, person's identification and contact details, employer information, compensation information, payment information, information on appeal	Claim number, name, personal identity code, date of accident, employer	Case management system, damage compensation system	No
Accidents caused by state-owned vehicles	Information on events leading to damage, person's identification and contact details, employer information, compensation information, payment information, information on appeal	Claim number, name, personal identity code, date of accident, employer	Case management system, damage compensation system	No

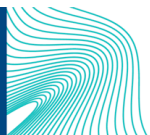


Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
State travel protection	Information on events leading to damage, person's identification and contact details, employer information, compensation information, payment information, information on appeal	Claim number, name, personal identity code, date of accident, employer	Case management system, damage compensation system	No
State travel protection, notification of invited persons	Identification and contact details of the person invited, contact details of the person submitting the invitation, invitation time, destination country.	Date of arrival of the notification, organisation notifying of the invitation, invitation time, country of destination.	Damage compensation system	No
Compensation based on state liability	Identification and contact details for the person claiming compensation, information on events leading to damage, compensation information, payment information, information on appeal	Claim number, name, personal identity code, date of damage	Damage compensation system, State Treasury paper archive	No
Damage to property caused during official duties or work tasks	Information on events leading to damage, person's identification and contact details, employer information, compensation information, payment information, information on appeal	Claim number, name, personal identity code, date of accident, employer	Damage compensation system, State Treasury paper archive	No

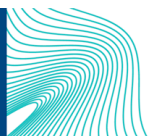


3.1.2 Compensation for disabled veterans and veterans

Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Rehabilitation for those who have served in certain duties related to wars	Identification and contact details for the applicant, application information, information on decision, payment information, information on appeal	Applicant's name, personal identity code	Case management system, application and decision register, central government joint order and invoice processing system	No
Funding of municipal outpatient services for front-line veterans	Appropriations for services and their distribution, the previous year's unused appropriations and their redistribution, the number of front-line veterans living in municipalities, contact information for municipalities / joint municipal authorities, annual reports submitted by municipalities / joint municipal authorities on paid appropriations.	Municipality/joint municipal authority, service type, time period	Case management system, compensation processing system, central government shared order and invoice processing system	No
Funding for the rehabilitation of front-line veterans	Appropriations for rehabilitation and their distribution, the previous year's unused appropriations and their redistribution, the number of front-line veterans living in municipalities, contact information for municipalities / joint municipal authorities, annual reports submitted by municipalities / joint municipal authorities on paid appropriations.	Municipality/joint municipal authority, form of rehabilitation, time period	Case management system, compensation processing system, central government shared order and invoice processing system	No

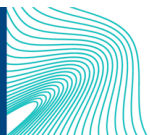


Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Compensation for disabled veterans	Identification and contact details for compensation recipient, information on paid and rejected compensation, identification and contact details for family members entitled to compensation, information on other interested parties (guardians, municipalities, hospitals, doctors, pharmacists, companies that have sent invoices, associations, etc.)	Claim number, name, personal identity code	Case management system, compensation system for military disability	No
Funding of municipal outpatient services for disabled veterans	Appropriations for outpatient services and their distribution, the previous year's unused appropriations and their redistribution, the number of disabled veterans living in municipalities, addresses and contact information for municipalities / joint municipal authorities, annual reports submitted by municipalities / joint municipal authorities on paid appropriations.	Municipality/joint municipal authority, service type, time period	Case management system, compensation processing system, central government shared order and invoice processing system	No
Rehabilitation for spouses and widows of disabled veterans and widows of fallen soldiers	Identification and contact details for the applicant, application information, information on decision, payment information, information on appeal	Applicant's name, personal identity code	Case management system, application and decision register, central government joint order and invoice processing system	No
Rehabilitation of veterans living abroad	Identification and contact details for the applicant, application information, information on decision, payment information, information on appeal	Applicant's name, personal identity code	Case management system, application and decision register, central government joint order and invoice processing system	No

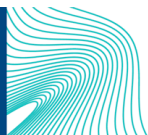


3.1.3 Representation of government interests

Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Penalty fee for unpaid motor vehicle liability insurance	Identification and contact details of the person or company, information on negligence and information on penalty fines for negligence	Name, personal identity code or business ID of the owner or party in possession of, vehicle registration number	Case management system, damage compensation system	No
Exemption issues	Identification and contact details for the applicant, authority recovering the payment, the amount of exemption claimed, information on the decision, case-specific additional reports, information on appeal	Name, personal identity code, recovering authority	Case management system	No
Compensation for delays in court proceedings	Identification and contact details of persons and companies receiving compensation, contact details of agents, details of court decisions, information on compensation	Name, personal identity code, business ID, identification details on the court's decision	Case management system, the central government's shared order and invoice processing system	No
Inheritance matters, estates of people who have died without heirs	Identification details on the deceased, information on the person reporting the estate, information on the estate administrator, information on the decision on distribution of the estate, information on appeal	Name, personal identity code of the deceased person, date of death, last place of residence, municipality applying for property	Case management system	No



Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Inheritance matters, testaments of people who have died without heirs	Identification details on the deceased, information on the person reporting the testament (private persons and associations), information on the approval of the testament	Name and personal identity code of the deceased, date of death, last place of residence	Case management system	No
Penalty fee for neglecting the payment of accident insurance	Identification details on employer (person or company or association), information on negligence, information on penalty payments for negligence	Employer's personal identity code or business ID, sector	Case management system, damage compensation system	No
Penalty payments for neglecting pension insurance contributions	Identification details on party obligated to take out insurance (person or company or association), information on negligence, information on penalty fee for neglecting to pay	Personal identity code or business ID of party obligated to take out insurance	Case management system	No
Patient insurance negligence fees	Identification details on party obligated to take out insurance (person or company or association), information on negligence, information on penalty fee for neglecting to pay	Personal identity code or business ID of party obligated to take out insurance	Case management system	No

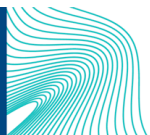


3.1.4 Business cost support

Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Business cost support	Applicant identification data, application information, decision details, payment information, appeal information	Applicant's name, applicant's business ID	Support application processing system, case management system	No

3.1.5 Other information resources used by public services

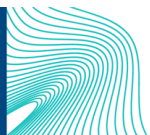
Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Recordings of Services for Citizens division customer service phone calls	Calls made to recordable phone numbers as well as calls made by the official to customers, call start and end time, caller's number, number called, official's name and phone number.	Call start and end time, caller's number, number called, official's name and phone number.	Elisa Orange Contact	No
Services for Citizens division statistics and reports	Number of applications, number of decisions, processing times, submitted appeals, types of decisions, compensations paid	Compensation/ decision type, time period	The division's reporting databases, Power BI reporting	No, but some of the information is published on the State Treasury website at valtiokonttori.fi .



3.2 Finance

3.2.1 State financial management

Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Activities related to funds	Financial transactions, operational guidelines, agreements, and procedures as well as account numbers related to the National Nuclear Waste Management Fund, Intervention Fund of Agriculture, National Housing Fund and Financial Stability Fund	Transaction number, date of trade, value date, maturity date, counterparty, portfolio, instrument	Treasury Information System	No
Financial market data	Including interest and exchange rates	Quotation date, recording date	Market information service, Treasury information system	No
Funding of Senate Properties	Financial transactions, operational guidelines, agreements, and procedures as well as account numbers	Transaction number, date of trade, value date, maturity date, counterparty, portfolio, instrument	Treasury Information System	No
Central government revenue and expenditure forecasts and actual revenue and expenditure	Central government revenue and expenditure forecasts and actual revenue and expenditure	Cash flow date, accounting unit, revenue or expense group	Cash management system, Treasury Information System	No
Asset management framework agreements	ISDA, CSA and GMRA agreements	Counterparty	Securities management system, case management system	No

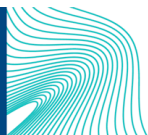


Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Financial Management Contact Register	Contact details for the representatives of contractual partners	Name, email address, employer name	Treasury information system, securities management system	No
Debt management database	Under the line, operational guidelines, agreements, and procedures	Transaction number, date of trade, value date, maturity date, counterparty, portfolio, instrument	Treasury information system, securities management system, monitoring system for serial bonds in secondary market trade, case management system	No
Export financing database	Financial transactions, operational guidelines, agreements, and procedures	Transaction number, export credit reference number, date of trade, value date, maturity date, counterparty, portfolio, instrument	Securities management system, Treasury Information System	No



3.2.2 State lending

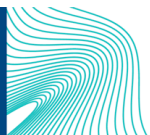
Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Direct loans database	The identification and contact details of borrowers, potential guardians, loan managers and other legal representatives, information related to the debtor status, information related to the loan, information related to the loan collateral, payment default entries, follow-up data from Suomen asiakastieto Oy and additional information requested from customers on a case-by-case basis.	Loan number, name, personal identity code, business ID, municipality of residence, subject of collateral	Loan management system, customer information system for the State Treasury's Finance Division, case management system, securities management system, electronic customer interface for loan customers	No
Database for interest subsidies and state guarantees	Identification and contact details of interest subsidy loan recipients and State guarantee recipients potential guardians, loan managers and other legal representatives, information related to the debtor status, information related to the loan, State-paid interest subsidies and guarantee commissions received by the State, information related to the loan securities, payment default entries, follow-up data from Suomen asiakastieto Oy and additional information requested from customers on a case-by-case basis.	Loan number, name, personal identity code, business ID, municipality of residence, subject of collateral	Interest subsidy and state guarantee management system, loan management system, customer information system for the State Treasury's Finance Division, case management system, securities management system	No
Reporting information on direct loans, interest subsidies and guarantees	Statistical data on direct loans, ASP and interest subsidy loans and state guarantees	Reporting period (interval)	Database for the reporting of loaning, SAP Business Objects reporting system	No, but some of the information is published on the State Treasury website at valtiokonttori.fi .



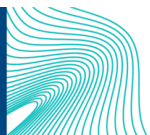
3.3 T3 - Finance, information and working life

3.3.1 Central government finances, payment transactions and procurements

Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Procurement services database	Agency assessments on the organisation, competence and planning of their own procurement activities.	Agency, time period	Query system	No
Accounting unit banking agreement database	Agreements between accounting units and banks as well as data on changes to agreements	Accounting unit (agency, or other similar.), agreement type	Payment transfer banks' contractual management systems	No
Database for the Department of Accounting and payment transfers regulations and instructions	Regulations and instructions issued by the State Treasury (incl. revoked)	Record number, guideline date, title or part of title, category, document type	Case management system, valtiokonttori.fi website, File management system	Regulations and instructions will be published on the State Treasury website
Suomi.fi Payment service usage data	Service fees charged by the supplier, information on customer organisations using the service and the volume of payment transactions per customer (agencies, municipalities, educational institutions, etc.)	Reporting period, customer organisation	File management system, service provider's trading portal	No
Data on the volume of invoices delivered by the State	Number of delivered invoices (sales and purchase invoices) on a monthly basis, volume of sales and purchase invoices of accounting units (pcs and €). Information on the invoice delivery channels used (Mobile Pay, OmaPosti, suomi.fi Messages, consumer e-invoices, paper invoices)	Reporting month, accounting unit (agency etc.), invoice delivery channel	File Management System	No, with the exception of the electrification rate of purchase and sales invoices, the statistics for which are published on the valtiokonttori.fi website.

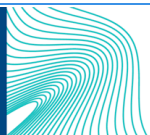


Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Volume data on central government payment transactions and service charges	Actual volume of payment transactions (number and euro) by accounting unit. Service fees charged listed by service.	Reporting month, accounting unit (agency etc.), service type	File Management System	No
List of Government bank accounts	Information on the income and expense accounts of the accounting units at payment transfer banks.	Accounting unit (agency, etc.), bank account number	File Management System	No
Breakdown of State budget accounts	The database contains a breakdown of State budget accounts from 2013 onward.	Account breakdown period of validity, year	System for drawing up and maintaining the budget account breakdown	No
Mandate monitoring database	Number and use of mandates and the expenses resulting from their use during the budget and in coming years. The information can be grouped by budget accounting, mandate type, accounting unit organisation and type of appropriation.	Mandate type, accounting unit (agency etc.), appropriation type	Mandate monitoring system	No



3.3.2 Information management and analytics

Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Analysis service customer register	Identification and contact details for the customers of the analysis service	Customer organisation	Task Manager software	No
Local government finances database	Data on local government budgets and plans, financial performance and financial statements by service category.	Municipality, reporting period	Municipal economy data service, exploreadministration.fi website	The information is accessible to the public on the exploreadministration.fi website.
Exploreadministration.fi / Tietokiri reporting platform	Information on central government finances, personnel, performance, premises and procurements. Financial data for municipalities and joint municipal authorities. Regional development and demographic data.	Administrative sector, accounting unit, municipality, joint municipal authority, reporting period, county, sub-region	Public administration reporting service, exploreadministration.fi website	The information is published on the exploreadministration.fi website. In addition, the central government's financial and personnel information is available through an application programme interface.
Database for the Tietokiri analysis platform	Information on planning and monitoring of operations, financial and human resources management, common basic information technology, procurement management, facility management, centralised training services, project management and organisational structure related to Government agencies and institutions. Analysis of databases based on customer-specific assignments	Administrative sector, accounting unit, customer organisation	Tietokiri analysis platform	No



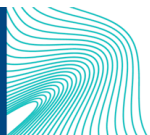
3.3.3 Development of the working life in state employment

Databank	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Kaiku project register	Name, contact information, project and its details	Administrative branch, agency, start year, end year	Valtiolla.fi website, file management system	Information on Kaiku projects is published on the valtiolla.fi website.
Members of the Kaiku network and cooperation group	The person's first name, last name and organisation.	First name, last name, organisation	Valtiokonttori.fi website	Information on the members of the Kaiku network and cooperation group is published valtiolla.fi website.

3.4 Government grant services

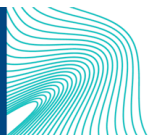
3.4.1 Recovery and Resilience Plan (RRP)

Databank	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Recovery and Resilience Plan (RRP)	Indicators for reporting, name (support target), identification data (beneficiaries), identification data (contractors), identification data (contractor subcontractors), financial data, supervisory data, payment data, verification documents	Administrative sector, reporting period	Public administration's joint project portfolio management service (Digital and Population Data Services Agency), RRP information system, Case management system	No

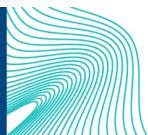


3.4.2 Government grant services

Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical interface (y/n)
Database for government grant activities	<p>Access by government grant authorities: identification and contact details (applicant), application details, decision information (government grant), payment information (government grant), appeal information (government grant decision), information on the use of the grant, monitoring data on the use of the grant</p> <p>Access by the State Treasury: name (government grant authority), identification and contact details (government grant authority), name (government grant application round), description (call for government grant application), type of grant, potential recipient of the grant, type of application period, start and end date of fixed-term application, objectives (call for government grant application)</p> <p>Access by the information system provider: log data on the use of the information system</p>	<p>Search criteria available to the State Treasury: name (government grant authority), name (call for government grant application), description (call for government grant application), type of grant, potential recipient of the grant, type of application period, start and end date of fixed-term application, objectives (call for government grant application)</p>	<p>Shared information system for government grants</p>	<p>No</p>

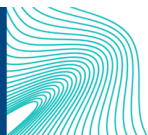


Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical interface (y/n)
Customer relationship management by government grant authorities	contact details (contact persons of government grant agencies), role of the contact person in government grant activities, details of the contact person's membership (cooperation and steering groups etc.)	name (contact person), organisation, email address, membership (cooperation and steering groups etc.), communication with the government grant authority	Customer relationship management system	No
Website user monitoring of government grant services	IP address (user), user actions on site (only available to system provider)	time period, IP address (user)	Shared information system for government grants	No
Customer feedback and measure requests of government grant services	contact details (feedback providers), feedback, measure requests	email address (feedback provider), name (feedback provider), subject area (of feedback), name (person processing feedback in the feedback processing system)	Feedback processing system	No

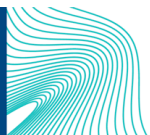


3.5 Administrative Affairs and Development

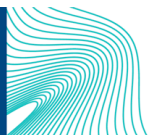
Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Handi Archive	Orders exported to the Handi system, budgets and instalment plans related to procurement agreements on a case-by-case basis, invoices for procurements (PDF), invoices for gratuitous expenses (Services for Citizens division). Information on the check and approval rounds for invoices as well as accounting information. Sales invoices and invoicing reports and interest invoices, interest invoice reports, depreciation, reference payments, manual receipts, crediting and debiting of receipts related to accounts receivable management.	CaseID for purchase invoices, invoice number, supplier number, supplier name, as well as invoice recipient and due date for sales invoices.	The central government's shared order and invoice processing system	No, but information on procurements by the State Treasury is published on the exploreadministration.fi and tutkimushankintoja.fi websites
Accounting records	Accounting transactions (income, expenditure, corrective vouchers), fixed asset accounting data (investments that are activated on the balance sheet and recorded as depreciation in the coming years)	Expenditure type, income type, year	Shared system solution for state financial management and human resources - Kieku	No, but information on income and expenditure for account groups is published on the exploreadministration.fi website.



Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Project management guidelines	The Agency's internal guidelines for successful project implementation	Name of guideline	State Treasury intranet Mesta, file management system	No
Information on Valtio Expo exhibitors	Exhibitor's name, logo and introduction	Exhibitor's name	Valtioexpo.fi website	The information is published on the valtioexpo.fi website.
Persons who have signed up for Valtio Expo	Name, contact information organisation	Name, organisation	Valtionexpo.fi website, event signup system	No
State Treasury Customer Register	Contact details of subscribers to publications and bulletins, contact details for public administration organisation contact persons	Name, organization	Electronic customer register	No
State Treasury personnel database	Information on the following persons necessary for the performance of employer duties: 1. State Treasury staff members, 2. People working in the State Treasury's premises, 3. Persons who have participated in recruitments. The database also contains information on reimburse of travel costs and other expenses for agency staff.	Name, personal identity code	Shared system solution for state financial management and human resources - Kieku, travel costs and expenses management system, case management system	No
State Treasury development portfolio	Project descriptions and budget information, information on responsible persons, project progress reports	Project period, name of responsible person, State Treasury organisational unit (sector)	Public administration's joint project portfolio management service (Digital and Population Data Services Agency)	No



Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Persons signed up for State Treasury events	Name, contact information, organisation	Name, organisation	Event sign-up system	No
Database on State Treasury implemented competitive tendering	Invitations to tender, tenders, material related to the procurement decisions, procurement decisions, procurement agreements.	Record number, name of procurement matter	Tendering system, file management system, case management system	No
Website user monitoring: valtiokonttori.fi, valtioxpo.fi, exploreadministration.fi, tietokiri.fi, valtiolla.fi, valtionvelka.fi	The user's IP address without identifying information (= anonymised IP). The user is able to select the 'do not track' setting on their browser, in which case Google Analytics does not collect even the above data. Using the IP address, data is collected – for the purpose of visitor monitoring – on the actions carried out by the user on the webpages. This data includes, for example, navigation within the pages, clicking on links, length of visit and information about where the visitor connected to the service from and where they transferred to afterwards.	Reporting period, website to be reported	Google Analytics service, treasury.fi, valtioxpo.fi, exploreadministration.fi, tietokiri.fi, valtiolla.fi, valtionvelka.fi websites	No



3.6 ICT Administration

Database	Data by group	Examples of search criteria	Information systems related to the materials	Availability via a technical Interface (y/n)
Architecture descriptions	Descriptions on State Treasury's services, operating processes, databases and information and system architecture	State Treasury organisational unit (sector), name of information system	QPR Architecture Bank	No, but logged-in users can view descriptions published in the architecture bank via the www.arkkitehtuuripankki.fi website.
Information system list	Information on the information systems currently/previiously used by the State Treasury	Life cycle status, IT system administrator, method of procurement	Task Manager software	No
Services, applications and tools used by the State Treasury	Office applications and electronic services	Name of the application or service	Task Manager software	No
State Treasury Database List	Information on the databases used by the State Treasury	Database name, information system with which it is associated	Task Manager software	No

